

HACCP TECHNICAL TRAINING PROGRAM

Facilitator-s Opening Remarks - Session 1

Good Morning/Afternoon. Welcome to the HACCP Technical Training Program. The program we are about to present to you consists of 11 modules and will be given in two separate sessions. This program represents the HACCP technical training program for inspection employees and supervisors; compliance officers and supervisors; and district office personnel. From an inspection perspective, this program will be given first to inspection personnel assigned to large plants and then to inspection personnel assigned to small plants, and lastly to inspection personnel assigned to very small plants. This is consistent with the implementation schedule contained in the Pathogen Reduction and HACCP rule. The training will be delivered under the AJust-In-Time® concept which we are using today.

At this time, I want to describe each of the modules.

1. We will start with **module 1** titled, **AOverview of FSIS= Food Safety Goals and Strategy.**® The purpose of this module is to set the stage for the training program by presenting a concise, focused big picture of FSIS philosophy and operations.

2. **Module 2** is titled, **AHACCP Overview and Principles.**® The purpose of this module is to introduce, at a basic level, the principles and application of HACCP.

3. **Module 3** is titled, **Steps in the Development of the HACCP System and Relationship of HACCP to Company GMP=s (Good Manufacturing Practices) and SSOP=s (Sanitation Standard Operating Practices)**. The purpose of this module is to provide a working knowledge of HACCP systems development and the relationship to CGMP=s and SSOP=s. Also, to impart understanding on the variety of ways that the industry might approach regulatory compliance.

4. **Module 4a** is titled, **Microbiological Testing: *E. coli***. The purpose of this module is to inform inspection and compliance personnel on the regulatory and operational requirements that plants must implement for *E. coli* testing.

5. **Module 4b** is titled, **Microbiological Testing: *Salmonella***. The purpose of this module is to inform inspection and compliance personnel on the regulatory and operational requirements of Salmonella testing.

6. **Module 5** is titled, **Systems Approach - Regulatory Model**. The purpose of this module is to provide instructions to inspection and compliance personnel on the change to a system=s approach to inspection.

7. **Module 6** is titled, **The Revised PBIS**. The purpose of this module is to identify the changes made to the PBIS to support HACCP-based inspection.

8. **Module 7** is titled, **Basic Compliance/Noncompliance of Plans**. The purpose of this module is to provide instructions to inspection personnel for determining a plant=s plan compliance/noncompliance.

9. **Module 8** is titled, ***E. coli*: Basic and Other Compliance/Noncompliance**. The purpose of this module is to provide

instructions to inspection personnel for determining a plant's compliance/noncompliance with pathogen reduction requirements.

10. **Module 9** is titled, **Other Compliance/Noncompliance.** and consists of four sub-units. The overall purpose of this module is to provide instructions to inspection personnel for determining a plant's compliance with HACCP, SSOP, Salmonella, and other non-related HACCP and pathogen reduction requirements.

11. **Module 10** is titled, **Technical Advice and Assistance.** The purpose of this module is to provide instructions to inspection personnel on how to secure technical advice and assistance.

12. **Module 11** is titled, **Business Relations.** The purpose of this module is to provide information and techniques to participants for use in:

- A. Building effective relationships,
- B. Managing conflict more effectively, and
- C. Communicating more effectively by demonstrating active listening.

These 11 modules represent the body of training that will be provided to you. As previously said, it will be given in two separate sessions. During this session, we will cover modules 1 thru 8, and 11. During your second session, we will cover modules 9 thru 10.

Like the SSOP and Cultural Change training we did last year, this is a video-based training program. Videos are used to ensure that every person hears the

same message. As a facilitator, my job, as well as that of my colleague here with me today, is to deliver this training, lead discussions, and conduct workshops. At this time, we do not consider ourselves to be subject matter experts on HACCP. The agency knows that you will have questions on the interpretation and application of the redefined inspection procedures for HACCP-based inspection. That is why this training program contains a module to provide instructions to you on how to secure technical advice and assistance.

During the first week of January 1998, District Managers and Circuit Supervisors will/have attend(ed) a supervisory meeting on HACCP. The purpose of this meeting is to provide guidance and information on the role and responsibilities of supervisors in general on leading the regulatory and cultural changes being brought about by the Pathogen Reduction and HACCP rule. Circuit Supervisors will be responsible for training Supervisory IIC-s on the materials presented.

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Facilitator's Opening Remarks - Session 2

Good morning/afternoon. Welcome to Session 2 of the HACCP Technical Training Program. During Session 1, we covered modules 1 thru 8. At this session, we will deliver modules 9 thru 11. As a refresher, we would like to describe the remaining modules.

1. **Module 9** is titled, **Other Compliance/Noncompliance.** The purpose of this module is to provide instructions to inspection personnel for determining a plant's compliance with HACCP, SSOP, Salmonella, and other non-related HACCP and pathogen reduction requirements.

2. **Module 10** is titled, **Technical Advice and Assistance.** The purpose of this module is to provide instructions to inspection personnel on how to secure technical advice and assistance.

Before starting Session 2, let's review some of the significant points of those modules you have already received.

NOTE TO FACILITATORS: At this point, start with module 1 and move individually thru each of them up to module 8 and then 11. Using your significant points section (the yellow pages) of your facilitator manual for the subject modules, spend a few minutes asking the participants to share the significant points. Write them on a flip chart. Upon completion of the review of Session 1, start Session 2 by introducing module 9.